

St. Matthew Orthodox Church Parish Council Meeting

Meeting: March 14, 2023

Meeting called to order at 6:00 pm

1. Opening prayer was given by Father John

Council members attending:

Paul Novak – president
Matt Tomac – vice president
Tom Julian – treasurer - excused
Pedro Sarsama – corresponding secretary
Elaine Gavaras – recording secretary

Guests: Jeff Zdrale

Jeff asked for the following items to be added for Old and New Business.

Old Business:

Glass for the Icon of St. Matthew
Candle protectors

New Business:

Youth paschal singing
Coordinator for paschal dinner
Debriefing from Fr. Paul Jannakos' visit

Minutes from January were reviewed. A motion was made to approve by Paul Novak, seconded by Father John. Approved by all.

Reports/updates/new business:

1. Priest's report – Father John:

For Holy Week and Pascha, music and flowers/palms/pussy willows have been addressed. Father will put the sign-up for reading at the Tomb in front of his office door. The week after Pascha, Father and his family will be traveling to visit with family. May 06, 2023, there will be a liturgy at Transfiguration Chapel in Door County.

2. President's report – Paul Novak:

Linda Bisbee continues to work on the update of the directory. There is a form on the candle stand for new people to be able to complete. A draft of the directory will be forth-coming.

John Limberopoulos has collected supplies for a first-aid kit. The box is presently in the utility closet in Herrick Hall. Will discuss organizing supplies into an emergency kit or into the hanging cabinet with John.

New business:

1. Father John:

Many people enjoyed Fr. Paul and Michelle Jannakos' visit to our parish.

Will arrange to record the children singing 'Christ is Risen' and submit to the Diocese.

The McClannahan family was unable to remain in Indonesia and made the decision to return to the United States. We had committed \$300.00 monthly. Father would like the money to be given to Pedro Sarsama as he will be attending St. Tikhon's seminary this fall. A motion to approve was made by Paul and seconded by Matt. All approved.

2. Paul Novak:

Paul offered that we send a thank you note to Father Paul and Michelle Jannakos.

Paul will arrange to send a card signed by all those who attended the lecture series.

The date for church cleaning before Pascha will be April 01.

Annual minutes were sent for review. Paul suggested sending any corrections to the Recording Secretary for review prior to the next meeting.

Mark Massopust has showed an interest in filling Pedro's Communications role/position in Parish Council. Father advises Pedro to discuss the position with Mark and mentor him over a month or so and then transition him after Pedro has resigned.

The gentleman who was cutting our lawn is no longer doing that job. We are investigating hiring someone to care for both the yard and snow plowing.

Paul brought up a concern with the candle stand in the narthex. It has become difficult to keep clean. A proposal was made to make a wooden box filled with sand for the candles. Paul made a motion to consider keeping the metal stand and alter it to hold the wooden box. Seconded by Pedro and agreed by all.

Will search / request an organizer for the Pascha dinner.

Will consider purchasing a solar light to shine on the cross on the roof on the east side of the church. There is also a solar light for the sign in front of the church.

The hot water heater is installed. We will have the dishwasher installed in the near future.

Isaac Crawmer has been looking for some type of stewardship to help the church. He would like to take the donated pantry food and deliver the items to Paul's Pantry and St. Joseph's Pantry. Paul made a motion to hand the responsibilities of delivering the pantry items to Isaac, seconded by Elaine. Approved by all.

Candle protectors (to protect from wind and dripping hot wax) have been ordered for Holy Week.

A recommendation was made to place a sheet of glass over the icon of St. Matthew in the Narthex to protect it. Paul will gather measurements and cost.

Due to the multiple services for Lent, the plans for building the wall in the Narthex will take place after Lent.

3. Vice President's report – Matt Tomac:

Matt will let us know what needs to occur for Nathaniel Tomac's Eagle Scout project. Jeff asked for Nathaniel to consider applying for the Alpha-Omega Award.

4. Treasurer's report – Tom Julian: none at present. See report below.

5. Communicating secretary – Pedro: none

The next Council meeting will be April 11 at 6:00 pm.

A motion was made to adjourn by Paul and seconded by Pedro, approved by all.

Meeting adjourned at 7:01 pm.

Father gave the closing prayer.

**Treasurer's Report as presented at the
SMOC Parish Council Meeting held on 04/27/2023..Posted with the March meeting
minutes as Tom was absent from the March meeting**

Accounts

Mortgage Balance = \$179,159.00 Paying \$1500 a month

Operating Fund = \$7720.00 (outstanding checks \$5176.00)

Building Fund = \$3441.00 (\$3635 paid for snow removal in 2023)

Bookstore = \$289.00 (\$400 of profits disbursed for liturgical books in 2023)

P42 = \$1052 (Payments due of \$1187 on 10th of each month + \$313.00 principal payment)

Candle Fund = \$17

Ministries Fund = \$755.00

Iconography = \$10,117.00 (\$8607 in CD. \$1000 for Royal doors iconography pending)

Legacy and Endowment Fund

SMOC L/E general = \$ 4256.44

SMOC narthex wall project = \$ 2000.00

Holy Transfiguration Chapel =\$ 9200.00

Total = \$15456.00

Available for withdrawal - narthex wall \$2000 / General \$2128 / Chapel only \$9200.00

Budget Update YTD

Budget through week 16 of 2023 **\$53,015** vs Income through week 16 of 2023 **\$57,662.00**.
(subtract memorial giving of \$4070.00 = **\$53592.00** / Exceeds budget by 1% {\$577})